

Guidelines for Rhode Island Sea Grant (RISG) Support of Conferences/Symposium and Meetings

*Rhode Island Sea Grant (RISG) financial support for society conferences and meetings is determined solely by the RISG Director, since RISG receives no line item support for society conferences or meetings from NOAA, the state of Rhode Island, or from its host university. Sufficient written rationale must be provided by the requestor following RISG's protocols and priorities for support as detailed below. The fact that a very important coastal/marine conference/meeting is being held within the geographic confines of our state boundaries does not alone merit financial support from RISG. **Where discretionary funding is limited or when budget cuts have occurred, RISG will only support conferences/meetings that fit Priority #1.***

Priorities for Support

Priority #1. RISG annual support is directed to the RISG R.C. Baird Sea Grant Science Symposium Series.

Priority #2. will support meetings organized and led by RISG-supported research, education, outreach, legal or administrative staff on priority topics closely related to RISG's current Strategic and Implementation Plans and Omnibus Proposal.

Priority #3. RISG will support meetings led and organized by non-RISG supported individuals where RISG staff and/or RISG award recipients are collaborating closely in event organization; are on the organizing committee; and/or many RISG-funded presenters are engaged.

Priority #4. RISG will support meetings led and organized by non-RISG supported individuals during which important marine/coastal science, education, and management issues are discussed which clearly fit into RISG's current Strategic and Implementation Plans or Program Development proposals.

Administrative Issues

RISG does not make general grants to support society meetings for a specified amount, unless that support is an equal sharing of Northeast Regional Sea Grant programs support for society meetings negotiated by the RISG Director with partner Sea Grant Directors in the Northeast. RISG will reimburse only those direct costs incurred for goods or services acquired specifically for the meeting; no overhead, indirect or personnel costs will be paid to support society meetings. Invoices must clearly itemize costs. RISG will not pay for any alcoholic beverages or receptions at society meetings.

RISG requires mention and use of RISG and URI logos on all conference materials, posters, banners, and publications. A copy of all material must be submitted to the RISG Assistant Director soon after the meeting (Alan Desbonnet aland@gso.uri.edu).